

StEPP Attorney Manual
Monona Grove School District
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MONONA GROVE SCHOOL DISTRICT

Board Policy 447.2

STUDENT SUSPENSIONS/EXPULSIONS

Suspensions

The Board recognizes that during the course of a school year certain student behaviors may occur that constitute flagrant violations of the authority and policies of the school or Board or that endanger the property, health or safety of others. State statute permits a building principal/designee to suspend a student for a period not to exceed five (5) school days. Although the Board regards the suspension of a student from school as an extreme disciplinary measure, its use is deemed appropriate if the building principal/designee determines that the student is guilty of one or more of the following and that the student's suspension is reasonably justified:

1. Noncompliance with school or Board rules.
2. Conduct while at school or while under the supervision of a school authority that endangers the property, health or safety of others. Conduct that endangers a person or property includes making a threat to the health or safety of a person or making a threat to damage property.
3. Conduct while not at school or while not under the supervision of a school authority that endangers the property, health or safety of others at school or under the supervision of a school authority or endangers the property, health or safety of any employee or school board member of the school district in which the student is enrolled. Conduct that endangers a person or property includes making a threat to the health or safety of a person or making a threat to damage property.
4. Knowingly conveying any threat or false information concerning an attempt or an alleged attempt being made or to be made to destroy any school property by means of explosives.

In addition, a student shall be suspended if the building principal determines that the student possessed a firearm (as defined by federal law) while at school or while under the supervision of a school authority.

A conference involving the student's parent(s)/guardian(s), the student and the building principal or designee shall be held as soon as possible after the action to suspend the student is taken. The goal of this conference shall be to modify the student's behavior and return the student to school a better and more positively motivated learner and citizen.

Suspended students shall be allowed to make up any examinations or class work missed during the suspension period in accordance with the district's student attendance procedures.

All student suspensions shall be administered in accordance with state law.

Expulsions

In very serious instances, the district administration may consider recommending expulsion. If a determination to proceed to an expulsion hearing is made in the affirmative, a student may be suspended for not more than a total of 15 consecutive school days except as otherwise specifically provided by law. If an expulsion determination has not been made within the 15 days, the student shall be readmitted to school pending an expulsion determination.

The Board may expel a student from school for the following conduct if it is determined that the interest of the school demands it:

1. The student is guilty of repeated refusal or neglect to obey rules.

2. The student knowingly conveyed or caused to be conveyed any threat or false information concerning an attempt or an alleged attempt being made or to be made to destroy any school property by means of explosives.
3. The student engaged in conduct while at school or while under the supervision of a school authority that endangered the property, health or safety of others. Conduct that endangers a person or property includes making a threat to the health or safety of a person or making a threat to damage property.
4. The student engaged in conduct while not at school or while not under the supervision of a school authority that endangered the property, health or safety of others at school or under the supervision of a school authority or endangered the property, health or safety of any employee or school board member of the school district in which the student is enrolled. Conduct that endangers a person or property includes making a threat to the health or safety of a person or making a threat to damage property.
5. The student repeatedly engaged in conduct while at school or while under the supervision of a school authority that disrupted the ability of school authorities to maintain order or an educational atmosphere at school or at an activity supervised by a school authority and that such conduct does not constitute grounds for expulsion under (1) through (4) above. (This provision is applicable to students who are at least 16 years old.)

In addition, the Board shall expel a student from school for not less than one year whenever it finds that the student possessed a firearm (as defined by federal law) while at school or while under the supervision of a school authority. This requirement may be modified on a case-by-case basis.

Prior to expelling a student, a hearing shall be held. Not less than five days' written notice of the hearing shall be sent, by certified mail, to the student and, if the student is a minor, the student's parent/guardian. The notice shall specify the specific grounds and the particulars of the alleged misconduct and also set forth the date, time and location of the hearing and state that the hearing may result in the student's expulsion. The notice shall:

1. Advise that upon request of the student and, if the student is a minor, the parent/guardian, the hearing shall be closed.
2. Advise that the Board/hearing officer or panel shall keep a full record of the hearing.
3. Advise that the student and, if the student is a minor, the student's parent/guardian, may be represented by counsel and may confront and cross-examine any witness against the student.
4. Include additional information required by law.

The building principal, Director of Pupil Services and/or other personnel specified by the Superintendent shall be present at the hearing to substantiate the school administration's recommendation for expulsion of the student.

If the Board orders the student's expulsion, the Board Clerk shall mail a copy of the order to the student and, if the student is a minor, to the student's parent/guardian.

The Board may adopt a resolution, which is effective only during the school year in which it is adopted, authorizing the appointment of a hearing officer or hearing panel to determine student pupil expulsions from school, instead of using the procedure outlined in section 120.13(1)(c)3 of the state statutes. During any school year in which a resolution has been adopted, the hearing officer or panel appointed by the Board may expel a student from school whenever the hearing officer or panel finds that the student engaged in conduct that constitutes grounds for expulsion in accordance with state law. The hearing officer or panel shall expel a student for not less than one year whenever the hearing officer or panel finds

the student possessed a firearm (as defined by federal law) while at school or while under the supervision of a school authority. This requirement may be modified on a case-by-case basis.

If the Board adopts a resolution authorizing the use of a hearing officer or hearing panel, the expulsion notice shall state that the Board President or his/her designee shall select and assign a hearing officer or panel to the student's case, inform each party of the right to a complete record of the proceeding and include additional information required by law. Upon request, the hearing officer or panel shall direct that a transcript of the record be prepared and that a copy of the transcript be given to the student and, if the student is a minor, the student's parent/guardian.

If the hearing officer or panel orders the student's expulsion, the district shall mail a copy of the order to the Board, the student and, if the student is a minor, the student's parent/guardian. The district shall also send a notice to the student and, if the student is a minor, the student's parent/guardian, which indicates that the student may request the opportunity to appear and present information to the Board at the meeting at which the Board reviews the order of expulsion and may send to the Board prior to such meeting any information the student feels is appropriate including, but not limited to, the reasons the student believes all or part of the hearing officer's or panel's decision should not be affirmed or why the student should not be expelled. Within 30 days after the date on which the order is issued by the hearing officer or panel, the Board shall review the order and shall, upon review, approve, reverse or modify the order. The order of the hearing officer or panel shall be enforced while the Board reviews the order.

The expelled student, and if the student is a minor, the student's parent/guardian, may appeal the Board's decision to the State Superintendent of Public Instruction. An appeal from the decision of the State Superintendent may be taken within 30 days to the circuit court of the county in which the school is located.

All student expulsions shall be administered in accordance with state law.

LEGAL REFERENCE: Section 120.13(1) Wisconsin Statutes
CROSS REFERENCE: Board Rule 431, Student Attendance Guidelines and Procedures
BOARD APPROVAL: January 14, 2004

MONONA GROVE SCHOOL DISTRICT

Board Policy 447

STUDENT DISCIPLINE

Sound disciplinary measures shall be maintained in the Monona Grove School District. All teachers shall ensure that proper student conduct is maintained in their classrooms, in the halls, on school premises, on scheduled field trips and during school-sponsored activities.

A positive approach in the disciplinary measures shall be used, taking into account the dignity of the student, the seriousness of the infraction and the need for positive motivation of students.

When a teacher is unable to adequately handle a behavior situation alone, he/she should contact the building principal or his/her designee immediately.

The Monona Grove School District shall not discriminate in standards or rules of behavior or disciplinary measures, including suspensions and expulsions, on the basis of sex, race, religion, national origin, color, ancestry, creed, pregnancy, marital or parental status, sexual orientation, handicap or physical, mental, emotional or learning disability. Discrimination complaints shall be processed in accordance with established procedures.

LEGAL REFERENCES: Sections 118.13 Wisconsin Statutes
120.13(1)
121.52(2)
PI 9.03(1), Wisconsin Administrative Code

CROSS REFERENCES: Board Rule 411, Discrimination Complaint Procedures
Board Policy 447.1, Use of Physical Force by Staff
Board Policy 447.2, Student Suspensions/Expulsions

BOARD APPROVAL: January 10, 2001

MONONA GROVE SCHOOL DISTRICT

Administrative Rule 446.1

LOCKER SEARCH GUIDELINES

1. Designated persons may search a locker without the consent of the student and without notifying the student for any reason.
2. It is recommended that two members of the certified staff conduct the search together, particularly when the student is not present. At least one of the searchers must be an administrator, who has full responsibility for the search. In the absence of an administrator, his/her specific designee shall assume responsibility
3. The searcher may seize any or all items that are dangerous, illegal and/or in violation of Board policies or established rules and which are in plain view upon opening the locker. Reasonable searches among the personal effects contained within the locker may be conducted when there is reasonable suspicion that the search will provide evidence that the student has violated or is violating a law, policy or rule.
4. Any items that are seized during a search by school authorities must be safeguarded until the appropriate authorities decide how items will be disposed. Following are the guidelines to be followed when items are removed from a locker:
 - a. Items that are seized may be held by the school for return to the adult student or a parent/guardian of a minor student. The adult student or parent/guardian shall be informed of his/her right to obtain items that have been removed from the locker.
 - b. If items that were seized involve a violation of the law, the suspect material shall be removed and turned over to law enforcement officials. The adult student or a parent/guardian of a minor student shall be notified of items that were removed and of the delivery thereof to law enforcement officials.
5. Any search by school officials must be documented by the building principal and/or designee. Such documentation may include the following information:
 - a. reason for the search
 - b. information relied on, if applicable
 - c. information about the locker searched
 - d. list of items found
 - e. list of items seized
 - f. disposition of the matter
 - g. signature of the person conducting the search
 - h. signature of the witness
 - i. date

This documentation report shall be placed in the school files for safekeeping and ready retrieval. Depending upon the search finding, the documentation can be used in subsequent school discipline or legal actions.

BOARD APPROVAL: June 9, 2004

MONONA GROVE SCHOOL DISTRICT

Board Policy 448

Student Distribution of Nonschool Materials

This Policy establishes guidelines for student distribution of nonschool materials on the premises of the Monona Grove School District. The Board of Education has established the guidelines below to ensure that, when students wish to distribute materials on school premises, the distribution is appropriate in light of the educational mission of the schools and is conducted in a manner that does not disrupt the educational process. The guidelines set forth in this Policy are to be interpreted and applied in accordance with the rights of students under the First Amendment to the United States Constitution and any other applicable legal requirements.

I. Permission Required for Student Distribution of Nonschool Material

Students who wish to distribute nonschool materials on School District premises must first obtain permission from the Building Principal or designee, in accordance with the guidelines of this Policy.

II. Procedures for Distribution of Nonschool Material

- A. Students who wish to distribute nonschool material must submit a written request and a copy of the material to the Building Principal or designee at least two (2) school days in advance of the time for distribution. The request must contain the name and phone number of the student submitting the request, the date(s) and time(s) of the proposed distribution(s) and the location(s) at which the student wishes to distribute the materials.
- B. The Building Principal or designee shall review all requests for student distribution of nonschool material based upon the principles set forth below. If the Building Principal or designee denies or limits a student's request to distribute nonschool material, the student may appeal the denial or limitation to the District Administrator by filing a written request for review at the District Administrator's office within five (5) school days from the date of the denial or limitation.

III. Principles Governing Distribution of Nonschool Materials

A. Prohibited Nonschool Material

The Building Principal or designee shall deny a request for distribution of the following materials:

1. Material that contains obscene, profane or pornographic subject matter, determined by reference to the material's intended recipients;
2. Material that impinges upon the rights of students or staff or that encourages actions which endanger the health or safety of others;
3. Material that invades the privacy of others;
4. Material that incites or encourages illegal behavior;
5. Material that is primarily devoted to the advertisement of commercial products or services, when such products or services are not offered in connection with fundraising or other activities by a nonprofit organization; and
6. Material that presents a reasonable probability that its distribution to students will substantially disrupt or materially interfere with the proper and orderly operation or discipline of the school or school sponsored activities.

B. Time, Place and Manner of Distribution

The Building Principal or designee may establish uniform and reasonable time, place and manner restrictions for the student distribution of nonschool material, taking into account the ages of pupils and the physical layout of school premises. Time, place and manner restrictions shall be designed to promote the orderly distribution of material while preventing disruptions of, or interference with, the school curriculum, the orderly ingress and egress from the school, the safe and efficient movement of persons on school premises and the orderly operation of the school. Nothing in this Policy shall be deemed to restrict the Building Principal or designee from establishing reasonable time, place and manner restrictions on a case-by-case basis so long as such restrictions are nondiscriminatory and based upon the considerations noted above, among other relevant and legal considerations.

C. Reservation of Authority

Notwithstanding the standards set forth above, the Board of Education reserves its authority and the authority of its Superintendent, Building Principals and designees to prohibit or place restrictions upon student distribution of nonschool materials on school premises based upon pedagogical and educational concerns associated with a proposed distribution of nonschool materials.

D. Nondiscrimination and Nonendorsement

In administering this Policy, School District officials, employees and agents shall not discriminate between nonschool materials proposed for distribution on the basis that materials contain a viewpoint which represents a favored, or disfavored, viewpoint. Permission to distribute nonschool material is not an endorsement of an activity, person, organization or the subject matter of the material by the School District or any of its officials, agents or employees.

LEGAL REFERENCES:

CROSS REFERENCES: Board Policy 851

BOARD APPROVAL: September 14, 2005

MONONA GROVE SCHOOL DISTRICT

Board Policy 446.1

LOCKER SEARCHES

The school provides a locker for the convenience of the student to be used solely and exclusively for the storage of outer garments, footwear and school-related materials. No student shall use the locker for any other purpose.

The locker assigned to a student is the property of the Monona Grove School District. At no time does the district relinquish its exclusive control of such lockers. A locker may be searched as determined necessary or appropriate without notice, without student consent and without a search warrant. The search may be conducted by the Superintendent, building principal, assistant principal, police-school liaison officer or any school employee designated by the Superintendent, Building Principal and/or designee, or other designated law enforcement personnel.

An unauthorized item found in the locker may be removed. Items removed from the locker may be held by the school for disciplinary proceedings, turned over to law enforcement officials or returned to the adult student or parent/guardian of a minor student. The adult student or parent/guardian of a minor student shall be notified of items removed from the locker and turned over to law enforcement officials.

The district shall include a copy of this policy in the student handbook that is distributed annually to each student enrolled in the district.

Locker searches shall be documented by the Building Principal and/or designee.

LEGAL REFERENCE:	Section 118.325 Wisconsin Statutes
CROSS REFERENCES:	Administrative Rule 446.1, Locker Search Guidelines
	Board Policy 443.4, Student Alcohol and Drug Use
	Board Policy 443.5, Student Use of Paging or Two-Way Communication Devices
	Board Policy 832, Weapons
BOARD APPROVAL:	June 9, 2004

MONONA GROVE SCHOOL DISTRICT

Board Policy 445

QUESTIONING OF STUDENTS BY NON-SCHOOL PERSONNEL

The Board of Education regards the protection of student rights as an important responsibility of the school. This cannot be separated from the legal and the moral responsibility the school has to parents/guardians. Acknowledging this, the District shall cooperate with law enforcement officers and the Department of Social Services representatives within the limits of the rights of individuals as expressed in state and federal laws.

All student interviews by law enforcement officers or representatives of the Department of Social Services conducted on school premises shall receive prior approval of the Principal or his/her designee. Such interviews shall be conducted at a time and place designated by the Principal or his/her designee and shall be conducted in such a manner as to minimize school disruptions.

Notification of a parent/guardian when minor students are to be interviewed by non-school personnel in the schools shall be governed by the following guidelines:

1. The term "notification" as it is used in this policy means a reasonable effort to contact the parent/guardian.
2. Elementary and middle school students:

For all elementary and middle school students, a parent/guardian will be notified prior to commencing the interview except in the case of child abuse or neglect referrals. The interview may proceed prior to notification of a parent/guardian if the situation is determined to require prompt action; if the situation is determined to be of a serious nature; or, if an attempt to notify the parent/guardian has been unsuccessful.

3. High school students:

Although prior notification of a parent/guardian is strongly encouraged whenever possible and practicable, high school students may be interviewed without such prior notification. If the interviewee is to be arrested, or is considered a suspect, prior notification is strongly encouraged and subsequent contact by the Principal and or his/her designee is required.

When deemed appropriate and necessary, a school staff member shall be present during a student interview with non-school personnel and an attempt shall be made to contact the student's parent/guardian.

The District supports a positive working relationship with law enforcement through resource programs and through the presence of the School-Police Liaison Officer. For purpose of this policy, the Police Liaison Officer shall be able to communicate with students in the same manner as school personnel, under the supervision of the Principal or his/her designee.

CROSS REFERENCE: Board Policy 504.11
Board Policy 505.5
LEGAL REFERENCE: Section 118.257(2)
120.13
120.44(2)
48.19
946.40
946.41
BOARD APPROVAL: March 10, 2004

MONONA GROVE SCHOOL DISTRICT

Board Policy 443.4

Student Drug and Alcohol Use

The Board recognizes that drug and alcohol use/abuse are existing problems within U.S. schools of the nation. The Board recognizes that alcohol and drug use/abuse is a problem that must be addressed. The Monona Grove School District becomes concerned when an individual student's behavior endangers the property, health, or safety of others on or off school grounds, or during a school-related activity.

1. No student shall possess, distribute, sell, ingest, use or be under the influence of alcohol or drugs or possession of drug paraphernalia while on the school property, while under the supervision of a school authority or while involved in any school-related activity. Prescription medications are to be construed as exceptions to this policy when used by the individual for whom they were prescribed and in the manner and amount prescribed.
2. A student shall be required to submit to a breath test to determine the presence of alcohol or a urine screening test to determine the presence of drugs if the student denies being under the influence of alcohol or drugs and no immediate mitigating evidence is provided to reduce suspicion. The authorized employee must use a breath-screening device approved by the Department of Transportation for the purposes of determining the presence of alcohol on a student's breath.
3. If a chaperone at a school sponsored event suspects that a student is under the influence of alcohol or drugs, he/she shall immediately notify the building administrator or his/her designee. In all other cases, a student suspected of being under the influence of alcohol or drugs shall be immediately referred to a principal, assistant principal, and/or police officer. If the situation constitutes a medical emergency, emergency medical services shall be contacted and the student's parent(s)/guardian(s) shall be notified. Other suspected violations of this policy shall be referred to the principal, assistant principal, or his/her designee.

This drug and alcohol use/abuse policy shall be made available to students and parents/guardians.

STATUTORY REFERENCES: WI Statute 118.01(2)(d)
WI Statute 118.126
WI Statute 118.24(2)(f)
WI Statute 118.45
WI Statute 118.257
WI Statute 120.13(1)
WI Statute 120.44

CROSS REF: Board Policy 456, Student Assistance Team
Board Policy 453.4, Administering Medication to Students
Board Policy 505.10, Locker Searches
Locker Search Guidelines
Board Policy 502.2, Use of Hearing Officers/Panels in Pupil
Expulsions and Resolution

BOARD APPROVAL: September 13, 2006

MONONA GROVE SCHOOL DISTRICT

Board Exhibit 443

CODE OF CLASSROOM CONDUCT

The district recognizes and accepts its responsibility to create, foster and maintain an orderly and safe class environment that is conducive to the teaching and learning process. Every member of the school community is expected to cooperate in this central mission. The district shall strive to make its schools as free as possible of the dangers of violence, weapons, drugs and other behavior considered harmful to the educational environment. This effort is enforced through each school's student discipline code and district policies addressing school violence, weapons, drugs and alcohol.

A teacher employed by the Monona Grove School District may remove a student from the teacher's class if the student violates the terms of the code of conduct specified in this document. In addition, long-term placement in an alternative educational setting of a student is possible. Removal from class under this code does not prohibit the district from pursuing or implementing other disciplinary measures, including but not limited to detention, suspension or expulsion, for the conduct for which the student was removed.

A. Grounds for Removal from Class

Removal is a serious measure and should not be imposed in an arbitrary, casual or inconsistent manner. Behavioral expectations are more likely to be followed when terms are communicated as clearly as possible to students and staff. However, it is neither possible nor necessary to specify every type of improper or inappropriate behavior or circumstance that would justify removal under this code. A teacher's primary responsibility is to maintain an appropriate educational environment for the class as a whole.

Except as provided in section F below, a student may be removed from class for conduct or behavior which: (1) violates the behavioral rules and expectations set forth in the student handbook; or, (2) is disruptive and/or dangerous.

1. Conduct that violates the behavioral rules and expectations in the student handbook. The student handbook contains behavioral expectations for the individual schools in the district. These rules and expectations are generally explained and discussed with students near the beginning of each school year. Such discussions should include an explanation of this code and the district's policy regarding placement in an alternative educational setting.
2. Behavior that is disruptive and/or dangerous. Notwithstanding any inconsistent or contrary provisions in the district's policies regarding suspension and expulsion, or in the student handbook, for the purposes of this code the following behavior,

by way of example and without limitation, may be determined to be disruptive or dangerous so as to warrant removal from class:

- a. Inappropriate physical contact intended or likely to injure, distract or annoy others.
- b. Inappropriate verbal conduct intended or likely to upset, distract or annoy others.
- c. Behavior that may constitute sexual or other harassment.
- d. Repeated or extreme inappropriate verbal conduct likely to disrupt the educational environment, particularly when others are talking (e.g., lecture by teacher, response by other student, presentation by visitor) or during quiet (study) time.
- e. Throwing any object, particularly one likely to cause harm or damage.
- f. Inciting other students to act inappropriately or to disobey the teacher or school or class rules, including without limitation inciting others to walk out.
- g. Destroying the property of the school, staff member or another student.
- h. Loud, obnoxious or outrageous behavior.

B. Definitions

For purposes of this code:

1. "Student" means any student enrolled in the district.
2. "Class" is any class, which students attend, or in which they participate while in school under the control or direction of the district. This definition of "class" includes, without limitation: regular classes, special classes, field trips, resource room sessions, labs, library time, counseling groups, assemblies, study halls, lunch or recess.
3. A "teacher" is any certified instructor, instructional support staff member, counselor, student services representative, school nurse, police liaison officer, or administrator employed by the district.
4. A "teacher of that class" means the regularly assigned teacher of the class or any teacher assigned to teach, monitor, assist in or oversee the class. This definition includes any assigned substitute teacher. Where there is more than one teacher in a class, any teacher may remove a student from that class, upon informing the other teacher(s) of his/her intent to do so. It is advisable, though not absolutely required, that all teachers of a class assent to the removal of the student.
5. A "building administrator" means a principal of a school or other individual duly designated by the building administrator or Superintendent.

C. Removal Procedures

Except where the behavior is extreme, a teacher should warn a student that continued misbehavior might lead to removal from class. When the teacher determines that removal is appropriate, the teacher should follow the established building procedures and those outlined in the staff handbook.

D. Placement Procedures

If the Principal and/or designee is considering removing a student from class and placing him/her in an alternative educational setting, he/she will notify the Director of Pupil Services who will establish and convene a team of school personnel and the student's parent/guardian if the student is a minor or the student if appropriate, to discuss and determine if an alternative placement is to be recommended and provided.

Long-term placement in an alternative educational setting is an extremely serious step, which should not be undertaken hastily or for less than compelling reasons. Such a step could have profound consequences for the affected student and his/her class, as well as any new class or teacher to which the student may then be assigned. Long-term placement in an alternative educational setting should not ordinarily be considered or implemented except after a thorough consultation, including a thorough consideration of alternatives between the teacher(s) and the building principal or designee. Likewise, long-term placement should not ordinarily be considered on the basis of a single incident. The ultimate decision regarding long-term placement rests with the building administrator.

E. Parent/Guardian Notification Procedures

The Principal or his/her designee will notify the parent/guardian of a minor student who has been removed from class as soon as practicable indicating the reason for removal.

F. Removal and Placement of Students with Disabilities

Different rules and considerations apply for students identified as requiring special education services under the Individuals with Disabilities Education Act (IDEA) or Section 504 of the Rehabilitation Act of 1973. In particular, placement for such students is a decision of the student's individualized education program (IEP) team, subject to stringent procedural safeguards and cannot be made unilaterally by teachers or the administration. In addition, most students covered by the IDEA should have a behavioral intervention plan, which will address: (1) to what extent the student should be expected to conform to the behavioral requirements applicable to non-disabled students; (2) alternative consequences or procedures for addressing behavioral issues; and, (3) intervention strategies for improving behavior.

It is highly advisable that all IEP teams address these issues and this code at least annually, setting forth the consensus of the IEP team regarding behavioral expectations and consequences.

Notwithstanding these issues, students identified as requiring special education services under the IDEA or Section 504 may, in general, be removed from class under the same terms and conditions as non-disabled students. However, no change in placement for more than 10 school days may be made for a student with disabilities outside of the IEP process.

BOARD APPROVAL: June 9, 2004

MONONA GROVE SCHOOL DISTRICT

Board Policy 443.2

STUDENT CONDUCT ON SCHOOL BUSES

Students shall conduct themselves while on the school bus in a manner consistent with established standards for classroom behavior and established bus rider rules. Bus rider rules shall be sent to the parent/guardian of all bus riders or shall appear in the school's student handbook.

Students who create problems on the school bus shall be reported to the building principal or assistant principal. Appropriate disciplinary action shall be taken. Disciplinary action may include suspension of bus riding privileges. Notification of parents/guardians and due process shall be in accordance with state law and established procedures.

LEGAL REFERENCES: Sections 120.13(1) Wisconsin Statutes
121.52(1)

BOARD APPROVAL: May 14, 2003

MONONA GROVE SCHOOL DISTRICT

Board Policy 443

STUDENT CONDUCT

Students shall conduct themselves in keeping with their level of maturity, acting with due regard for the supervisory authority vested by the Board in all district employees, for the educational purposes underlying all school activities, for the widely shared use of school property and for the rights and welfare of others.

The building principal shall be responsible for developing and administering reasonable rules and regulations for proper student conduct on district property or while involved in school-sponsored activities. Such rules and regulations shall not conflict with Board policies or statutory or case law. In addition, the Board shall adopt a code governing the conduct of students in the classroom.

All employees of the district shall share responsibility for supervising the behavior of students and for seeing that students meet the standards of conduct established by the building principal and Board. Students may be subject to disciplinary action for violations of the code of classroom conduct or other conduct rules and regulations. In addition, failure to abide by the code of classroom conduct may result in student removal from class by the teacher and placement in an alternative setting by the building administrator.

The Monona Grove School District shall not discriminate in standards and rules of behavior, including student harassment, on the basis of sex, race, religion, national origin, color, ancestry, creed, pregnancy, marital or parental status, sexual orientation, handicap or physical, mental, homeless status, emotional or learning disability. Discrimination complaints shall be processed in accordance with established procedures.

LEGAL REFERENCES: Sections 118.13 Wisconsin Statutes
118.164
120.13(1)
PI 9.03(1), Wisconsin Administrative Code
McKinney-Vento Homeless Assistance Act

CROSS REFERENCES: Board Exhibit 443, Code of Classroom Conduct
Board Rule 411, Discrimination Complaint Procedures
Board Policy 447, Student Discipline
Board Policy 447.2, Student Suspensions/Expulsions

BOARD APPROVAL: May 14, 2003

Monona Grove School District
Board Policy 411.1

STUDENT BULLYING AND HARASSMENT

The Monona Grove School District is committed to providing a healthy learning and working environment within the MGSD environment. Therefore, harassment within the MGSD environment including bullying, hazing and/or intimidation will not be tolerated, including but not limited to harassment on the basis of race, sex, color, creed, religion, ancestry, national origin, handicap, physical, mental, emotional or learning disability, arrest or conviction record, pregnancy, marital status, parental status, sexual orientation, homeless status, membership in the military service or other characteristics protected by law. This includes sexual harassment and electronically transmitted acts of harassment which directly affect the school environment.

This Policy applies to MGSD students. All of whom have an obligation to promote, monitor, and maintain a District-wide harassment-free learning and working environment.

Harassment of students in the school setting will not be tolerated by the Monona Grove School District. For purposes of this policy, "school setting" includes schools, school grounds, school buses, school-sponsored social events, trips, sports events, or similar school-sponsored events and functions and travel to and from school and/or school sponsored events.

The Monona Grove School District is committed to the prevention of harassing behavior and to redirect these behaviors in a manner that will provide intervention for both victims and instigators or perpetrators of harassment. Intervention may include professional development, counseling, classroom activities and instruction. School climate must discourage all harassment whether among students, staff, employees, administration or other community members.

Definition

Harassment

Harassment is defined as any physical, verbal, or written conduct and/or electronic transmissions that interferes with a person's work or school performance, or that creates an intimidating, hostile, or offensive school or work environment. Actions that are deliberate, repeated, or if occurring only once, when sufficiently severe to interfere substantially with one's in school performance or to create an intimidating hostile in school environment will be considered harassment and will not be tolerated

Sexual Harassment

Sexual harassment is a form of harassment and it will not be tolerated. Sexual harassment includes unwelcome and unsolicited sexual advances, requests for sexual favors and other verbal, visual or physical conduct of a sexual nature. Sexual harassment also includes, but is not limited to, unwelcome sexual advances or propositions, verbal abuse of a sexual nature, subtle pressure or requests for sexual activities, unnecessary touching of an individual, graphic verbal comments about an individual's body, sexually degrading words used to describe an individual, a display in the workplace of sexually suggestive objects or pictures, sexually explicit or offensive jokes or physical assault.

No student within our school communities shall threaten or insinuate, either explicitly or implicitly, that a student's, employee's, applicant's or volunteer's refusal to submit to sexual advances will adversely affect the person's academic standing, employment, work status, evaluation, wages, advancement, assigned duties, shifts or any other condition of employment or career or educational development.

Bullying

Bullying is another form of harassment and will not be tolerated. Bullying is defined as the repeated intimidation of others by the real or threatened infliction of physical, verbal, written, electronically transmitted, or emotional abuse, or attacks on the property of another. It may include, but is not limited to, action such as verbal taunts, spreading rumors, name-calling and put-downs, extortion of money or possessions, and exclusion from peer groups within the school. Bullying may include the use of a computer or other telecommunications such as PDA's, cell phones, and other electronic communication devices to send embarrassing, slanderous, threatening, or intimidating messages.

Hazing

Hazing is defined as any intentional, knowing, or reckless act meant to induce physical pain, embarrassment, humiliation, deprivation of rights, or that creates physical or mental discomfort, or that results in property damage or theft, and is directed against a student for the purpose of being initiated into, affiliating with, holding office in (collectively called "initiation activities"), or maintaining membership in any organization, club, or athletic team sponsored or supported by the District and whose membership is totally or predominately other students from the District. Hazing is prohibited by the Monona Grove School District.

Dissemination of Policy

This policy will be disseminated to students of the MGSD.

False Accusations

The Monona Grove School District prohibits any student from falsely accusing another. The consequences and appropriate remedial action for anyone found to have falsely accused another person of harassment or bullying will be processed in accordance with district policies, procedures, and agreements.

Retaliation Prohibited

The District prohibits retaliation against anyone who reports an incident of harassment, files a complaint of harassment or assists in an investigation. Students who retaliate shall be subject to discipline.

The school staff or administrator will support students making such reports and protect against any potential retaliation for making such a report.

Additional procedures for Harassment Reporting, Complaint, Investigation and Discipline processes are delineated in the Administrative Rule 411 Student Bullying and Harassment Procedures

BOARD APPROVAL: November 28, 2012