



Book	Policy Manual
Section	Series 400 - Students
Title	STUDENT ALCOHOL AND/OR OTHER ILLEGAL DRUG USE
Code	443.4
Status	Active
Adopted	September 17, 1990
Last Revised	May 16, 2005
Last Reviewed	July 6, 1999

It is the policy of the Mount Horeb Area School District that students and employees have the right to attend school and work in an environment that is free from the use of alcohol, illegal drugs and controlled substances. These substances interfere with the learning environment of students and the performance of students and employees.

The use, possession, sale, intent to sell or transfer of illegal drugs, drug paraphernalia or alcohol, or having illegal drugs, chemicals or alcohol in a person's system in or on school property, in any district owned or contracted vehicle or at school-sponsored events is prohibited. Having chemicals in one's system is defined for purposes of the policy as having any amount of the substance in one's body system(s).

### **Guidelines for the Implementation of this Policy**

#### 1. Referrals, Disciplinary Procedures and Roles of Staff Members

Professional and non-professional staff shall make referrals to the principal and/or his/her designee when reasonable suspicion exists that a student is in a violation of this policy. If a staff member suspects that illegal drugs or alcohol are part of the reason for erratic or exaggerated behavior, he/she may indicate his/her suspicion to the student and shall refer the student to the principal.

Disciplinary action taken as a result of a violation of this policy shall be based upon behavior observed in the situation. This means that disciplinary action will be taken based upon a student's performance in class or through viewing patterns of behavior of the student in school or on school property or at school-sponsored activities. Students will be disciplined for using or having in their system alcohol or other illegal drugs on school property or at school functions where there is evidence, reasonable suspicion, or admission that such use occurred. The principal may request the consultation of other staff members to determine if there is reasonable suspicion that a student is in violation of this policy.

Upon determination of alcohol or other illegal drug use, the principal, and/or designee, shall tell the student that the evidence shows a violation of this policy, that the behavior is inappropriate or illegal, and that consequences will be invoked.

## 2. Inclusion of Parents in Disciplinary Actions

Parents shall be notified as soon as practicable any time a student is suspected of being in violation of this policy. The principal or designee shall indicate as soon as possible to the parent that they have or have had reasonable suspicion to believe that the child is in violation of this policy. The principal shall suggest to the parents and may require that a witnessed drug or alcohol chemical test be given to determine not only the presence or absence of a chemical, but the level of the chemical in the student's system. The principal or designee may take disciplinary measures at that time.

## 3. Consequences for Violations

When it is determined that a student is suspected of using alcohol or other illegal drugs, the principal and/or his/her designee shall contact the police or other law enforcement agency to conduct an investigation and to obtain a breathalyzer test if appropriate.

- a. Any student who is involved in the use, possession, sale, intent to sell or transfer of illegal drugs, drug paraphernalia or alcohol, or has illegal drugs, chemicals or alcohol in his/her system in or on school property, in any district owned or contracted vehicle or at school-sponsored events, may be subject to the following measures:
  - i. Immediate police involvement;
  - ii. Suspension from school;
  - iii. Parents shall be informed of the availability of a witnessed chemical test for their child;
  - iv. Possible referral to the Board of Education for expulsion.

## 4. Student Assistance Program

An administrator, teacher, or other staff member may refer the student to the student assistance program. No administrator, teacher, or other staff member shall suggest to a student that the utilization of the student assistance program shall substitute for appropriate consequences for an illegal drug or alcohol violation. Since the student assistance program is voluntary, no student shall be punished for failure to utilize the student assistance program.

## 5. Assessment

An assessment is defined as a fact-finding interview(s) conducted by a mental health or alcohol or other drugs professional. The purpose of an assessment is to define the extent of the student's usage pattern with alcohol and/or other illegal drugs. The assessment is most appropriate in determining the needs of the student related to program involvement (education and/or treatment programs). District employees do not conduct formal assessments; however, they do screen students to determine which students need assessments. Assessments are always voluntary.

## 6. Prescription Medications

When a student is using a prescription medication and the student believes that his/her behavior may be affected by such medication, the person should let his/her principal know to avoid any misunderstandings.

## 7. In-Service

The District shall develop periodic in-services for staff and students that shall include:

- the signs and symptoms of drug use in adolescents and adults;
- types of drugs and their effects;
- laws, rules and regulations relating to drug use;
- the use and reliability of drug tests;
- School District policy relating to alcohol and/or other drug abuse;
- resources available to individuals.

Legal

Wis. Stats. §118.258

Wis. Stats. §118.45

Wis. Stats. §125.09(2)

Drug-Free Schools and Communities Act Amendments of 1989

4 CFR Part 85, Subpart F (Regulations Implementing Drug Free Workplace Act)

Drug Free Workplace Act of 1988

*district. Educational environments include, but are not limited to, every activity under school supervision. This policy includes interactions between students and other students, parents, community members, or other Mount Horeb Area School District employees*

## DEFINITIONS

**Bullying:** According to [www.stopbullying.gov](http://www.stopbullying.gov), “Bullying is unwanted, aggressive behavior that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time. In order to be considered bullying, the behavior must be aggressive and include:

- An Imbalance of Power: Individuals who bully use their power—such as physical strength, access to embarrassing information, or social status—to control or harm others. Power imbalances can change over time and in different situations, even if they involve the same people.
- Repetition: Bullying behaviors happen more than once or have the potential to happen more than once. Bullying includes actions such as making threats, spreading rumors, attacking someone physically or verbally, and excluding someone from a group on purpose.”

**Harassment** - Any behavior motivated by an actual or perceived distinguishing characteristic protected under state or federal law, such as, but not limited to: age; national origin; race; ethnicity; religion; sexual orientation; physical or mental ability or disability. Harassment may also be motivated by distinguishing characteristics not protected under law (e.g., gender, gender identity, physical attributes, social/economic/family status, except for federal food service programs, etc.).

**Intimidation** - means to frighten into submission, compliance, or acquiescence and or implying the presence or operation of a fear-inspiring force.

Bullying, harassment, and intimidating behaviors can be:

1. physical (e.g. assault, hitting or punching, kicking, theft, threatening behavior)
2. verbal (e.g. threatening or intimidating language, teasing or name-calling, racist remarks)
3. indirect - (e.g. communication including frequent face-to-face contact, e-mails or phone calls, spreading cruel rumors, intimidation through gestures, veiled threats, social exclusion and sending insulting messages or pictures by mobile phone or using the internet – also known as cyber bullying); and/or between students and students or students and adults.

**WHAT IS NOT BULLYING/HARASSMENT/INTIMIDATION** Perceptions of rudeness, criticism, “not getting your way,” healthy peer conflict, isolated and unintentional physical contact, or lack of consideration are examples of conduct that is unlikely to constitute bullying, harassment, and/or intimidation.

**PROCEDURE FOR REPORTING** All school personnel, volunteers, parents, and students are responsible for maintaining a safe, healthy school environment. All schools will prominently publicize how to report an incident. A District-wide reporting form will be available on each school’s website, in

each school's front office, and is attached to this document. All submitted reports will be carefully reviewed and will be addressed in accordance with the following process. Anonymous complaints will not be acted upon. Students who allege such behaviors have occurred with another student or adult should directly inform the offending party to stop. If that cannot resolve the matter, the aggrieved student shall report the act(s) to a trusted adult (This might be the first step in the event a student alleges a perpetrator is an adult). This may be done verbally. In instances whereby this does not stop the problem, the aggrieved student shall complete the reporting form and submit it to the Building Principal or his/her designee. Individuals who observe or become aware of acts of bullying, harassment and/or intimidation shall adhere to this process as well.

**INVESTIGATING REPORTS OF BULLYING** When it is determined an investigation is warranted, it will take place in a timely manner. A maximum of 10 school days shall be the time limit from the initial filing of an incident to completion of the District investigative procedural steps unless extenuating circumstances preclude closure. When appropriate, affected individuals' parents will be notified that a report has been made and the steps taken to address the concern. The following steps will be considered when investigating a complaint:

1. Initially, the alleged victim and perpetrator should not be interviewed together.
2. Interviews of the alleged victim, perpetrator and any witnesses will be conducted privately and separately when possible. In the event of a joint interview, the interview will be conducted by an administrator or their designee.
3. Where appropriate, students may be asked to provide a written explanation of his/her version of events.
4. The investigator shall collect and evaluate facts, which may include: a. description of the incidents: nature of the behavior and context in which the alleged incident took place; the actions of all involved parties; etc. b. how often the conduct occurred; c. any past incidents or continuing patterns of behavior; d. the relationship between the parties involved (e.g. inconsistent friendships) e. characteristics of the parties involved (age, grade, etc.); and/or f. identity and credibility of all individuals involved in an incident.
5. A determination of policy violation is made based on the facts presented.
6. Remedial steps to stop the bullying and/or harassment behavior are recommended (for victim and/or perpetrator).
7. A completed Bullying Report of the investigation and outcome is submitted to the principal. If the principal is the investigator, he/she will maintain a written report.
8. The school will report violations of the policy through reports in the student information system.

**SANCTIONS AND SUPPORTS** If it is determined a student participated in bullying, harassing, and/or intimidating behavior, lied, or retaliated against anyone due to the reporting of bullying behavior, the school district administration may take disciplinary action. This may include actions up to and/or including suspension, referral to the board for expulsion and/or referral to law enforcement officials for possible legal action as appropriate. Pupil services staff will provide support for the identified victim(s) and aggressor(s) as appropriate.

**PROACTIVE EFFORTS TO AVOID BULLYING, HARASSMENT, AND/OR INTIMIDATING BEHAVIORS** As part of the District's ongoing efforts to mitigate these behaviors, administration and pupil services staff will routinely and formally/informally notify students, school staff, parents, and others

responsible for the welfare of students of the District's bullying prevention policy and steps that may be taken to alleviate bullying (social skills management, cyber-bullying, etc.). This can be done through the District's Code of Student Conduct, community newsletters, Parent/Teacher Association meetings, and/or other reasonable means. All school employees are mandated reporters of any known bullying or harassment incidents. Each school year, principals will:

- Provide all employees and volunteers with instruction in methods of reporting and investigating claims of bullying and harassment, and on the District bullying prevention policy and procedures.
- Explain where copies of the Reporting Form may be found.
- Develop a process for discussing the District's policy with students in a reasonable format such as guidance courses, public service announcements, parent and student handbooks, PBIS assemblies, and morning meetings.
- Display reminders of the policy and bullying prevention messages such as posters and signs in each school.

**COUNSELING REFERRALS** When bullying or harassment is suspected, or a bullying incident has been reported, a teacher or parent/guardian may request an informal consultation with school personnel – teachers, counselors, administrators - to determine the severity of concern and appropriate steps to address the concern. A referral may also be made directly to the school's Problem Solving Teams (PST). If a formal discipline report or a formal complaint is made, the principal or designee may refer the involved student(s) to the PST for the determination of interventions and counseling support. Parent/legal guardian involvement is required at this point. As a result of the referral, the PST may, among other things:

- address any counseling and support needed to address the needs of the victim of bullying or harassment;
- determine if research-based counseling /interventions need to be implemented to address the behavior of students who bully or harass others
- provide research-based counseling/interventions to parents/guardians if needed or appropriate. If school-based expertise is not available, referral to outside agencies may be provided.

**CONFIDENTIALITY** The highest level of confidentiality possible is to be upheld regarding the submission of a complaint or report of bullying, harassment or intimidation, and the investigation that follows. Parent notification is to be consistent with student privacy rights under FERPA regulations.

**DISCLOSURE AND PUBLIC REPORTING** The policy will be available to all students enrolled in the school district, their parents and/or guardians. The school district will post the policy and these Administrative Regulations on the District's website. An annual summary will be provided to the school board including information about maintained records on the number and types of reports made and sanctions imposed for incidents found to be in violation of the bullying policy. The summary will also include trends in bullying behavior, programming intended to curb bullying behaviors, and recommendations on how to further reduce bullying behavior.

**RETALIATION** Students engaging in retaliatory behavior will be subject to disciplinary action up to and including a recommendation for expulsion; moreover, the same disciplinary action may also be appropriate if it has been verified that an individual has made a report for malicious purposes. Anyone,

other than the perpetrator(s) who report to the appropriate school official in good faith, an alleged violation of the Board's policy, is immune from disciplinary action arising out of the reporting itself.

#### MOUNT HOREB AREA SCHOOL DISTRICT FIREARMS AND WEAPONS POLICY 443.6

The Mount Horeb Area School District is committed to providing a safe and healthy working environment for all of its employees, students and visitors. As part of that commitment, and subject to state and federal law, the District has established a policy prohibiting the possession, use, or storage of all firearms or other weapons by students, employees, and other visitors on school property, in or on school vehicles, and at school-related activities. Although the Wisconsin Carrying Concealed Weapon (CCW) Law generally allows individuals with training and registration to carry concealed weapons in some public places, there are specific laws that make such concealed carry illegal when it occurs in or around schools where the education of children occurs and on other property owned or operated by the District. Law enforcement officers meet the legal definition of "qualified" and may possess a weapon on school grounds whether on or off duty. Signs are posted on school buildings and school property.

District employees are also prohibited from possessing or carrying weapons while in the course and scope of performing their jobs, and, to the extent permissible by law, when they are performing their jobs while away from District property. Employees who have questions about whether an item is covered by this policy should contact Human Resources. Employees are responsible for making sure that any item in their possession or on school property is not prohibited by this policy. Individuals who volunteer for any school-related function shall also be prohibited unless specifically authorized by law, from possessing or carrying weapons in the course of their volunteer activities.

Exceptions to this policy include, but are not limited to, the following:

1. Weapons under the control of on or off duty law enforcement personnel.
2. Items approved by a principal/administrator/supervisor as part of a class or individual presentation under adult supervision, if used for the purpose of and in the manner approved.

#### ALCOHOL AND/OR OTHER CONTROLLED SUBSTANCE REGULATIONS

##### *MHASD Policy #443.4*

Any student found to be in possession of or under the influence of alcohol, tobacco or illegal/controlled substances will be subject to the following disciplinary procedures as deemed necessary by an administrator and in accordance with school board policy:

- Search of person, property, and locker
- Seizure of illegal substances, drug paraphernalia and contraband
- Administrative Drug Impairment Assessment and/or Breathalyzer and/or drug urinalysis screen
- Referral to local police for assessment and/or arrest
- Referral for a professional drug/alcohol or tobacco assessment
- Suspension
- Referral for Expulsion



Book	Policy Manual
Section	Series 400 - Students
Title	STUDENTS - ANTI-BULLYING/HARASSMENT/INTIMIDATION
Code	443.71
Status	Active
Adopted	June 16, 2008
Last Revised	December 5, 2016

The Mount Horeb Area School District subscribes to the philosophy that bullying, harassment or intimidation in any fashion is unacceptable behavior. The School District sets high expectations for students. Bullying, harassing and intimidating behavior is prohibited in all schools, buildings, property and educational environments, including any property or vehicle owned, leased or used by the school district. Educational environments include, but are not limited to, every activity under school supervision. This policy includes interactions between students and other students, parents, community members, or other Mount Horeb Area School District employees.

Legal	Wis. Stats. § 118.13
	Wis. Stats. § 120.13
	Wis. Stats. § 121.52 (2)

Cross References	443.71A - STUDENTS - ANTI-BULLYING/HARASSMENT/INTIMIDATION
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5. What did the alleged offender(s) say or do (Attach additional paper, if necessary)?

6. Name(s) of witness(es): (Please Print)

Is he/she a staff member?

_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No

7. Why do you believe the bullying, harassment or intimidation occurs (Attach additional paper, if necessary)?

8. Did a physical injury result from this incident? Place an X next to one of the following:

- No     Yes, but it did not require medical attention     Yes, and it required medical attention

9. Please place an X next to the statement(s) that best describes what happened and frequency on the line after statement (choose all that apply):

- Name-calling, making direct or veiled threats or by other means: \_\_\_\_\_
- Demeaning and making the victim of jokes: \_\_\_\_\_
- Making rude and/or threatening gestures: \_\_\_\_\_
- Intimidating (bullying), extorting, or exploiting: \_\_\_\_\_
- Spreading harmful rumors or gossip: \_\_\_\_\_
- Electronic Communication (specify) \_\_\_\_\_
- Other (specify) \_\_\_\_\_

10. How did you respond to the offender'(s) bullying, harassment, and/or intimidation (attach more paper, if needed)?

11. Was the student victim absent from school as a result of the incident?  Yes  No  
 If yes, how many days was the student victim absent from school as a result of the incident? \_\_\_\_\_

By signing this report form, I attest that all information on this form is accurate to the best of my knowledge and I understand the serious nature of this report. By signing this report form, I understand and agree to be contacted by school, local, state or federal authorities to assist in the matters of this report. Furthermore, I am well intentioned in completing this form and understand disciplinary action, up to and including a recommendation for termination of my employment, if it is evident this document has been completed with less than honorable intentions.

This matter has been reviewed and has been found substantiated unsubstantiated

\_\_\_\_\_  
Signature of Investigating Personnel

\_\_\_\_\_  
Date Completed



Book	Policy Manual
Section	Series 400 - Students
Title	CLASSROOM CODE OF CONDUCT
Code	443.0
Status	Active
Adopted	June 21, 1999

The Mount Horeb Area School District recognizes and accepts its responsibility to create, foster and maintain an orderly and safe class environment conducive to teaching and to learning processes. Every member of the school community is expected to cooperate in this central mission. Staff, including administrators and teachers, must use their training, experience and authority to create schools and classes where effective learning is possible. Students are expected to come to school, and to every class, ready and willing to learn. Parents should be aware of their children's activities, performance and behavior in school, and are asked to cooperate and consult with the school to prevent or address problems.

The District has a legal duty to make its schools as free as possible of the dangers of violence, weapons, drugs, harassment and other behavior harmful to the educational environment. This duty is enforced through the District's policy on suspension and expulsion, which provides procedures by which students may be removed from the school community either temporarily, or in the case of certain expulsions, permanently.

But equally important, the District owes it students, as a group, the opportunity to attend school as free as reasonably possible from unnecessary and unwarranted distraction and disruption, particularly by those relatively few students who, for whatever reason, are unwilling, unready or unable to avail themselves of the opportunity for an education. Such behavior, while not necessarily so serious or pervasive to warrant suspension or expulsion, can be nearly as destructive to the educational environment. Such behavior warrants, to a minimum, that the student be removed temporarily from the class or activity (short term removal" or "temporary removal"). Such removal serves the multiple purposes of eliminating (or minimizing) the disruption, of reinforcing the District's strong commitment to an appropriate educational environment, and of allowing a "cooling off" period, for disciplinary or other reasons, short of suspension or expulsion.

In other circumstances, the student's conduct, or the best interests of the student and/or the other members of the class, may warrant longer term removal from the class ("long term removal"). Long term removal may, but need not always, be for disciplinary purposes.

Beginning August 1, 1999, a teacher employed by the District may temporarily remove a student from the teacher's class if the student violates the terms of this Classroom Code of Conduct. In addition, long term removal of a student will be possible if the building administrator upholds a teacher's recommendation that a student be removed from the class for a longer period of time. Removal from class under this Code does not prohibit the District from pursuing or implementing other disciplinary measures, including but not limited to detentions, suspension or expulsion, for the conduct for which the student was removed.

Therefore, student behavior that is dangerous or disruptive and that interferes with the teacher's ability to teach effectively will not be tolerated. Any student who engages in such behavior may be subject to removal from class and placement in an alternative setting as outlined in this Code. In addition, the student may be subject to disciplinary action in accordance with established Board policies and school rules.

### **Student Removal from Class**

A teacher may remove a student from class for the following reasons:

1. Engaging in behavior that disrupts classroom learning activities.
2. Verbally, physically, or sexually harassing others.
3. Behaving in a disrespectful or defiant manner. Student compliance with reasonable requests or directives from staff members, is expected conduct at all of our school activities. It is expected that requests or directives or the exercise of legitimate authority by school personnel will be civil, reasonable and courteous.
4. Engaging in violent or harmful physical behavior such as fighting, biting, or hitting.
5. Using profanity, vulgarity, hate words or inappropriate language.
6. Damaging, defacing, or destroying school or personal property.
7. Stealing school or personal property.
8. Possession, use, sale or purchasing weapons, drugs, or objects that are harmful to themselves or others.
9. Endangering others. This includes bomb threats and false fire alarms.
10. Interfering with the orderly operation of the classroom by using, threatening to use or counseling others to use violence, force, coercion, threats, intimidation, fear or disruptive means.

Some different rules and considerations apply for students identified as requiring special education services under the Individuals with Disabilities in Education Act (IDEA) or Section 504 of the Rehabilitation Act of 1973. Placement for these students is a decision of the student's IEP or 504 team, subject to stringent procedural safeguards, and cannot be made unilaterally by teachers or administrators. In addition, students covered by the IDEA may have a behavior intervention plan, which will address (a) whether and to what extent the student should be expected to conform to the behavioral expectations applicable to students without disabilities; and (b) alternative consequences or procedures for addressing behavioral issues. All IEP teams will address these issues, and this Code, at least annually, setting forth the consensus of the IEP team regarding behavioral expectations and consequences. Any variance will be noted on the Special Factors Worksheet (I-11 of the IEP) and a Behavior Intervention Plan will be included in the student's IEP.

Notwithstanding these issues, students identified as requiring special education services under the IDEA or Section 504 may, in general, be temporarily removed from class under the same terms and conditions as non-disabled students.

For the reasons noted above, no change in placement for more than ten (10) cumulative days may be made for a student with disabilities outside of the IEP process. This ten (10) day limit applies to out of school suspensions as well as days of removal.

When a student is removed from class for disciplinary reasons, the teacher shall send the student to the building principal or designee and inform him/her of the reason for the student's removal from class. A written explanation of the reasons shall be given to the principal or designee as soon as possible or within 24 hours of the student's removal from class.

The principal or designee shall inform the student of the reason(s) for the removal from class and shall allow the student the opportunity to present his/her version of the situation. The principal or designee shall then determine the appropriate educational placement for the student who has been removed from a class by a teacher. If a disciplinary action is going to be taken against the student, the principal or designee will inform the parents within two school days about this action and the consequence that has been assigned. A conference will be held with the principal or designee, the parent/guardian and student before the student is allowed to return to class.

### **Placement Procedures**

1. The building principal or designee shall place a student who has been removed from a class by a teacher in one of the following alternative educational settings:
  - a. The class from which the student was removed if, after weighing the interests of the removed student, the other students in the class and the teacher, the principal or designee determines that readmission to the class is the best or only alternative.
  - b. Another instructional setting.
  - c. Another class in the school or another appropriate place in the school.
  - d. An alternative education program approved by the Board. State law defines this as an instructional program approved by the school board that utilizes successful alternative or adaptive school structures and teaching techniques and that is incorporated into existing, traditional classrooms or regularly scheduled curricular programs or that is offered in place of regularly scheduled curricular programs.
2. When making placement decisions, the building principal or designee shall consider the following factors:
  - a. The reason the student was removed from class.
  - b. The severity of the offense.
  - c. The type of placement option available for students in that particular school and any limitation such as costs, space availability and location, on such placements.
  - d. The estimated length of time of placement.
  - e. The student's individual needs and interests.
  - f. Whether the student has been removed from a teacher's class before.
  - g. The relationship of the placement to any disciplinary action.
  - h. Whether the student is a student with an IEP or 504 plan.

The principal or designee may consult with other appropriate school personnel as the principal or designee deems necessary when making or evaluating placement decisions. A student's parent/guardian may also be consulted regarding student placement decisions when determined by the principal or designee to be in the best interests of the persons involved or required by law.

3. All placement decisions shall be made consistent with established Board policies and in accordance with state and federal laws and regulations.
4. The parent/guardian of a student shall be notified of a student's placement in an alternative educational setting as outlined below.

### **Parent/Guardian Notification of Student's Removal from Class and Alternative Placement**

1. When a student has been removed from class for a disciplinary offense the building principal or designee shall notify the parent/guardian of a student in writing. This notification shall include the reasons for the student's removal from class and the placement decision involving the student. The notice shall be given as soon as practicable after the student's removal from a class and placement determination.
2. If the removal from class and change in educational placement involves a student with a disability, parent/guardian notification shall be made consistent with state and federal laws and regulations.

3. If the student removed from a class is also subject to disciplinary action for the particular classroom conduct (i.e., suspension or expulsion), the student's parent/guardian shall also be notified of the disciplinary action in accordance with legal and policy requirements.

Prior to the 1999-2000 school year, a copy of this Code shall be sent to parents or guardians of enrolled students of the District. Thereafter, a copy will be provided to parents at the beginning of each year as a separate document and/or as part of the parent/student handbook(s). In addition, this code shall be provided to, and discussed with, students of the District early in the 1999-2000 school year and every year thereafter.

The Mount Horeb Area School District does not discriminate against pupils on the basis of sex, race, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability or handicap in its education programs or activities. Federal law prohibits discrimination in employment on the basis of age, race, color, national origin, sex, or handicap.



Book	Policy Manual
Section	Series 400 - Students
Title	DISTRICT BEHAVIOR STANDARDS
Code	443
Status	Active
Adopted	July 19, 1999
Last Revised	November 20, 2017

The Mount Horeb Area School District follows A Code of Conduct for all school programs inclusive of co-curricular and school sponsored activities. The day to day operation of the school follows a Positive Behavior Interventions and Supports, PBIS, model. PBIS is a complex, multi-tiered system of supports for students. As part of PBIS each building does the following:

- Foster an environment where students and staff thrive in a positive school climate
- Creates a Behavior Matrix that defines behavioral expectations in all school settings, reviewed annually at a building level
- Establishes common language that staff and students use in all school settings
- Provides instruction in expected student behaviors each year with repeated and supported practice provided when behaviors warrant intervention
- Collects and analyzes data using our student information system that includes the number of behavior referrals, type of behavior, time of day and location of behavior occurred, students with referrals, staff involved in referrals and consequences to determine patterns and develop a plan to increase positive choices of students at the school, teacher and/or student level
- Creates a program of support for students that include incentives, repeated and supported practice with an adult, series of interventions, analysis of behaviors to determine student needs and access to supports available
- Uses data from staff and the building PBIS team to determine readiness and effectiveness of PBIS implementation

This policy is one component of student and staff safety and is integrated in the overall safety plan for the District.

Legal	Wis. Stats. §118.164(2)
	Wis. Stats. §120.13(1)(a)

Cross References

431 - COMPULSORY SCHOOL ATTENDANCE

431.1 - STUDENT ATTENDANCE ENFORCEMENT

431.2 - FULL DAY ABSENCE

443.4 - STUDENT ALCOHOL AND/OR OTHER ILLEGAL DRUG USE

443.6 - FIREARMS AND WEAPONS

443.71 - STUDENTS - ANTI-BULLYING/HARASSMENT/INTIMIDATION

447.3 - SUSPENSIONS AND EXCLUSIONS



Book	Policy Manual
Section	Series 400 - Students
Title	STUDENT POSSESSION AND USE OF PERSONAL ELECTRONIC DEVICES
Code	443.5
Status	Active
Adopted	July 17, 1995
Last Revised	April 3, 2017

The Mount Horeb Area School District (MHASD) believes the use of personal electronic devices by students for educational use is beneficial to learning and is therefore encouraged. Personal electronic devices include, but are not limited to, laptops, netbooks, tablets, mobile phones, and wearable technology. Student educational use is defined as the use of personal electronic devices for district-identified courses, educational projects, and any other instructional purposes where the use of personal electronic devices is permitted by authorized district staff for educational purposes.

Students are prohibited from using any personal electronic devices:

- To violate an expectation of privacy, such as in restrooms, locker rooms, shower facilities, and any other area where students or others may disrobe or change clothes. Authorized district staff may identify areas where personal electronic devices are strictly prohibited.
- Except as permitted by authorized district staff, to capture, record and/or transmit audio, pictures or video of an individual without proper consent.
- To distract others or interfere with the operations of the school or classroom, including any rules established by the District Administrator or building principal.
- To engage in bullying, harassment, abuse, intimidating or threatening behavior.
- To share or post personal information about, or images of, any other student or staff member without permission from an authorized district staff member.
- To take, disseminate, transfer, view, or share obscene, pornographic, lewd or otherwise illegal material.
- To utilize district provided networks or accounts for anything other than student educational use or to access and/or view Internet web sites that are otherwise blocked to students at school.
- To create their own personal hotspots (wifi access) or use cellular connections.
- To engage in cheating or academic dishonesty.

Exceptions may include medical, emergency or safety concerns of students or staff

Students are responsible for all personal electronic devices brought into the district. This includes ensuring devices are used in an appropriate manner that is consistent with the intent of allowing use for education, and taking care to ensure the devices are serviceable for use when required and otherwise stored properly when not.

A student who violates this policy shall be disciplined, which may include loss of privileges, suspension and/or possible referral for expulsion. The device shall be immediately surrendered to a school authority or other authority as may be appropriate. The device may later be returned to the student, student's parent(s) or legal guardian(s) or may be turned over to law enforcement if illegal activity is suspected.

Students who possess personal electronic devices do so at their own risk to possible loss, theft, damage or liability. The MHASD is not responsible for costs associated with personal electronic devices to include accrued data charges, loss, theft, damage, repairs or misuse of any device. District staff may examine personal electronic devices and search their contents if authorized District staff determine that a search or examination is required to ascertain whether a student violated the law or other school rule or policy. Any search and/or examination will be conducted in accordance with state and federal law.

Technology support, with the exception of accessing district provided networks, is not provided by district staff.

Use of personal electronic devices is subject to the Internet Use policy, all procedures and guidelines set forth in student handbooks, and all other applicable rules established by authorized district staff.

Authorized District Staff is Superintendent or designee.

This policy shall be published annually in student handbooks.

Legal	Wis. Stats. §120.13 Wis. Stats. §118.258
Cross References	Student Handbooks 522.7 - INTERNET USE



Book	Policy Manual
Section	Series 400 - Students
Title	EXPELLED STUDENTS OPPORTUNITIES TO EARN ACADEMIC CREDIT
Code	447.33
Status	Active
Adopted	April 1, 2002

The high school principal is directed to withdraw students from their classes ("W") without penalty if the expulsion occurs during the first or third quarter of the school year. Such a mark does not affect the student's grade point average adversely.

If the student is expelled during the second or fourth quarter of the school year, the student may complete the class on his/her own initiative. If the expulsion order denies school services, the student will be required to make all contacts with the teacher themselves. Upon successful completion of the class, the student will be given the grade earned. If the student chooses not to complete the class, he will be withdrawn from the class ("W") and that decision will not adversely affect his grade point average.

Students who are expelled from Mount Horeb High School may take correspondence courses at accredited institutions or they may take courses at MATC during their period of expulsion. When these students satisfactorily complete the courses, they will also receive credit toward graduation from Mount Horeb High School upon submission of an official transcript. For courses taken at MATC, the students will be awarded the same number of credits as a student would earn if they took the same class at MATC under the Youth Options Program (one MATC credit = ¼ Mount Horeb High School credit). The Board of Education will not fund any of the alternatives outlined in this paragraph.



Book	Policy Manual
Section	Series 400 - Students
Title	FIREARMS AND WEAPONS
Code	443.6
Status	Active
Adopted	July 17, 1995
Last Revised	April 3, 2017

The Mount Horeb Area School District is committed to providing a safe and healthy working environment for all of its employees, students and visitors. As part of that commitment, and subject to state and federal law, the District has established a policy prohibiting the possession, use, or storage of all firearms or other weapons by students, employees, and other visitors on school property, in or on school vehicles, and at school-related activities. Although the Wisconsin Carrying Concealed Weapon (CCW) Law generally allows individuals with training and registration to carry concealed weapons in some public places, there are specific laws that make such concealed carry illegal when it occurs in or around schools where the education of children occurs and on other property owned or operated by the District. Law enforcement officers meet the legal definition of "qualified" and may possess a weapon on school grounds whether on or off duty. Signs are posted on school buildings and school property.

District employees are also prohibited from possessing or carrying weapons while in the course and scope of performing their jobs, and, to the extent permissible by law, when they are performing their jobs while away from District property. Employees who have questions about whether an item is covered by this policy should contact Human Resources. Employees are responsible for making sure that any item in their possession or on school property is not prohibited by this policy. Individuals who volunteer for any school-related function shall also be prohibited, unless specifically authorized by law, from possessing or carrying weapons in the course of their volunteer activities.

Exceptions to this policy include, but are not limited to, the following:

1. Weapons under the control of on or off duty law enforcement personnel.
2. Items approved by a principal/administrator/supervisor as part of a class or individual presentation under adult supervision, if used for the purpose of and in the manner approved.

Legal

Wis. Stats. s. 120.12(1)  
Wis. Stats. s. 175.60  
Wis. Stats. s. 941.23  
Wis. Stats. s. 943.13  
Wis. Stats. s. 948.60  
Wis. Stats. s. 948.605  
Wis. Stats. s. 948.61  
Gun-Free Schools Act of 1994  
Individuals with Disabilities Education Act (as amended)

Cross References

443 - DISTRICT BEHAVIOR STANDARDS  
446.1 - LOCKER SEARCHES  
447.3 - SUSPENSIONS AND EXLUSIONS  
443.6A - FIREARMS AND WEAPONS



Book	Policy Manual
Section	Series 400 - Students
Title	LOCKER SEARCHES
Code	446.1
Status	Active
Adopted	July 17, 1980
Last Revised	September 21, 1998

The school provides lockers to students for their convenience but lockers, regardless of type, are the property of the school district. The school district retains ownership and possessory control of all student lockers. At no time does the school district relinquish its exclusive control of such lockers. Lockers may be searched as determined necessary or appropriate at any time, without student consent, without notifying students and without a search warrant. Students should have no expectation of privacy when using school lockers.

A locker search may be conducted by the superintendent, assistant superintendent, principals and assistant principals and other employees designated by the principal such as teachers, coaches and custodians. Searches may also be conducted by the police school liaison officer at the request of the building principal or superintendent.

The principal may decide to conduct locker searches whenever there is suspicion that alcohol, drugs, material of a disruptive nature, stolen property, weapons, explosive devices or other items which pose a danger to the health and safety of students and staff in the school is present. Any unauthorized item(s) found in the locker may be removed. Items removed from the locker may be held by the school for return to the parent(s)/guardian if the student is retained for disciplinary proceedings or turned over to law enforcement officials.

Searching personal possessions within a locker or searching a student's person (clothing, backpack, pockets, etc.) must be "reasonable", that is, the principal must have reasonable grounds to suspect that the search will reveal evidence of violations of either the law or school rules, and the way in which the search is conducted must be reasonably related to the objectives of the search. Strip searches are expressly prohibited by school personnel in Wisconsin.

Principals will include a copy of this policy in student handbooks that are distributed annually to each student enrolled in the school district or may hold an assembly to read this policy to the student body or may read the policy to all students over the school's public address system. A copy of this policy will be published in the [Mount Horeb Mail](#) at the beginning of each school year.

All searches of individual student's lockers will be documented in the individual student's record. If a generalized search of multiple lockers is conducted the principal will document the search in a memorandum to his/her correspondence file.

Legal

Wis. Stats. § 118.32

Wis. Stats. §118.325



Book	Policy Manual
Section	Series 400 - Students
Title	USE OF PHYSICAL FORCE/CORPORAL PUNISHMENT, RESTRAINT AND SECLUSIONARY TIME-OUT BY STAFF
Code	447.1
Status	Active
Adopted	April 30, 1990
Last Revised	November 21, 2016

The Mount Horeb Area School District believes in treating students with dignity and respect. Therefore no official, employee or agent of the Mount Horeb Area School District may subject a student enrolled to physical force or use corporal punishment as defined under Wisconsin Stat. §118.31 (3). School boards are required by Wisconsin Stat. §118.31 (4) to adopt policy that allows any school official, employee or agent of the school board to use reasonable and necessary force for at least six specified purposes as specified in Administrative Regulations.

The use of seclusionary time-out or physical restraint are also prohibited unless due to an imminent threat to the safety of the students or others, as defined in the 2011 WI Act 125. Specific prohibitions and exceptions are defined within Administrative Regulations.

WI Act 125 applies to both special education and regular education students and must be followed in full by all school staff, including independent contractors and their employees, and student teachers. It does not apply to law enforcement officers working in the school. A system for reporting and follow-up are expressly stated within WI Act 125 as are specific prohibitions and exceptions.

All administrative procedures shall comply in full with the 2011 WI Act 125.

Legal	Wis. Stats. §118.31 (3) and (4)
	Wis. Stats. §115.80
	WI Act 125

Cross References	447.1A - USE OF PHYSICAL FORCE/CORPORAL PUNISHMENT, RESTRAINT AND SECLUSIONARY TIME-OUT BY STAFF
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Except to the extent prohibited by law, a student may be excluded from school during the pending of any appeal. If the student files a grievance, the records will be kept in a grievance file in the Superintendent's Office and not be a part of the student's other records.

## SEXUAL HARASSMENT GRIEVANCE

### *MHASD Policy #512*

It is the policy of the Mount Horeb Area School District to maintain a learning and working environment that is free from sexual harassment. No individual including, but not limited to students, employees, substitutes, volunteers, or visitors of the District shall be subjected to sexual harassment.

#### I. THE POLICY

- A. It shall be a violation of this policy for any student, employee or substitute of the Mount Horeb Area School District to harass another individual through conduct or communications of a sexual nature as defined in Section II. It shall also be a violation of this policy for students to harass other students or staff through conduct or communications of a sexual nature as defined in Section II.
- A. Each administrator and supervisor shall be responsible for promoting, understanding and acceptance of, and assuring compliance with, state and federal laws and board policy and procedures governing sexual harassment within his/her school, office or area of responsibility.
- A. Violations of this policy or procedure could be cause for disciplinary action, including termination of employment.

#### II. DEFINITION

- A. Prohibited sexual harassment means unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when:
  - 1. Submission to such conduct either explicitly or implicitly in exchange for a benefit (i.e. a term of condition of a person's employment or advancement; quid pro quo) by someone who is in a position of power or authority over another; and/or
  - 1. Submission to or rejection of such conduct by an employee, student or substitute is used as the basis for decisions affecting the individual; and/or
  - 1. Such severe or pervasive conduct has the purpose or effect of unreasonably interfering with any individual's performance or creating an intimidating, hostile or offensive work or learning environment.
- A. Prohibited sexual harassment, as set forth in Section II-A, may include, but is not limited to the following:
  - 1. Unwelcome sexual advances or requests for sexual favors;

1. Unwelcome verbal or physical conduct of a sexual nature;
1. Making submission to (or rejection of) such conduct a factor in employment decisions affecting the employee;
1. Permitting such conduct to interfere with an employee's work performance, or to create a hostile, intimidating or offensive work environment; and
2. Making submission to (or rejection of) such conduct a factor in academic or co-curricular decisions affecting the student.

### III. PROCEDURES

- A. Any person who alleges sexual harassment by an employee, student or substitute in the school district may use the procedure detailed in the Mount Horeb Area School District Sexual Harassment Complaint Procedure or may complain directly to their immediate supervisor, building principal, or Human Resources.

### IV. FILING OF A GRIEVANCE OR OTHERWISE REPORTING SEXUAL HARASSMENT WILL NOT REFLECT UPON THE INDIVIDUAL'S STATUS NOR WILL IT AFFECT FUTURE EMPLOYMENT, GRADES, OR WORK ASSIGNMENTS.

- A. The right to confidentiality, both of the complainant and of the accused, will be respected consistent with the School District's legal obligations, and with the necessity to investigate allegations of misconduct and to take corrective action when this conduct has occurred.

### V. DISCIPLINE

- A. A substantiated charge against an employee or substitute of the School District shall subject such employee or substitute to disciplinary action, up to and including termination of employment.
- A. All employees have a responsibility to promptly report violations of this policy including alleged sexual harassment. Failure to make a timely report or initiate purposefully misleading or inaccurate reports, could be subject to disciplinary action.
- B. A substantiated charge against a student in the School District shall subject the offending individual with disciplinary action, up to and including expulsion.



Book	Policy Manual
Section	Series 400 - Students
Title	SUSPENSIONS AND EXPULSIONS
Code	447.3
Status	Active
Last Revised	September 15, 2014

The Mount Horeb Area School District shall comply with all of Wisconsin Statute §120.13(1)(b) and (c) and the Individuals with Disabilities Education Act 2004 pertaining to suspension and expulsion of pupils.

The superintendent and/or principal or designee may suspend a pupil from school for up to five school days. However, if a notice of an expulsion hearing has been sent, the pupil may be suspended for up to 15 consecutive school days. Pupils with disabilities have special protections specified in federal special education regulations, 34 CFR 300.530-300.537

A pupil may be suspended for the following reasons:

- for disobeying school rules;
- for knowingly conveying any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives;
- for conduct while at school or under the supervision of a school authority, which endangers property, health, safety of others; for conduct while not at school or under the supervision of a school authority that endangers the property, health or safety of others at school or under school supervision; or for conduct that endangers the property, health, or safety of any employee or school board member in the pupil's district. (Conduct that endangers a person or property includes making a threat to the health or safety of a person or making a threat to damage property)
- for possession of a firearm while at school or while under the supervision of a school authority Wis. Stats. §120.13(1)(b)3 (suspension is required).

The pupil and his/her parent/guardian, if under age 18, shall be given notice of the misconduct charged against him/her and an explanation of the evidence upon which the suspension is based. The pupil will be given the opportunity to state his/her side of the story. If a request is made within five days, the pupil and/or parents may request a conference with the superintendent.

A pupil may be expelled from school following a hearing by the school board for the following conduct, provided that the board finds that the interest of the school demands expulsion:

- for repeated refusal or neglect to obey school rules;
- for threatening to destroy school property by explosives;
- for engaging in conduct while at school or while under the supervision of a school authority which endangers the property, health or safety of others;

- for conduct while not at school or while not under the supervision of a school authority which endangers the property, health or safety of others at school or under the supervision of a school authority; for conduct that endangers the property, health or safety of any employee or school board member in the pupil's district;
- In addition, if none of the other grounds for expulsion exist, the school board may expel from the school a pupil who is at least 16 years of age or older and the school board finds that the pupil repeatedly engaged in conduct while at school or while under the supervision of a school authority, that disrupted the ability of school authorities to maintain order or an educational atmosphere at school or at an activity supervised by a school authority.

Finally, a school board *shall* commence proceedings and expel a pupil for a least for one year for possession of firearms on school property. The board may, however, modify this requirement on a case-by-case basis, Wis. Stats. §120.13 (1) (g). Under the U.S. Code definition of "firearm," handguns, rifles, and shotguns are included. but BB guns are not included. Pupils may be expelled for possession of a BB gun or other weapon, such as a knife, but expulsion is not required by law.

Wis. Stats., §120.13 (1) (h), authorizes a school board to impose one or more early reinstatement conditions under which a pupil who is expelled from school may be reinstated to school before the end of the term of his/her expulsion. An early reinstatement condition may be:

- a. a condition that a pupil is required to meet before he/she may be granted early reinstatement; or
- b. a condition that a pupil is required to meet after his/her early reinstatement, but before the end of the term of the expulsion specified in the pupil's expulsion order.

The early reinstatement conditions must be reasonably related to the reasons for the pupil's expulsion and must be specified in the expulsion order.

The school district administrator or his/her designee, who must be someone other than a principal, administrator, or teacher in the pupil's school, makes the determination whether a pupil has met the early reinstatement conditions specified in the expulsion order before being granted early reinstatement. The school district administrator or designee may grant the pupil early reinstatement upon satisfactory compliance. The school district administrator or designee also makes the determination whether a pupil has violated any of the early reinstatement conditions after reinstatement has been granted but prior to the expiration of the expulsion period.

Prior to expelling a pupil, the school board shall hold a hearing. Written notice of the hearing shall be sent to the pupil and, if the pupil is a minor, to the pupil's parents or guardian, not less than five calendar days prior to the hearing, specifying the following:

- a. The specific grounds for expulsion under sections Wis. Stat. §120.13(1)(c)1, 2 or 2m of the state statutes and the particulars of the pupil's alleged conduct upon which the expulsion proceeding is based;
- b. The time and place of the hearing;
- c. That the hearing may result in the pupil's expulsion;
- d. That, upon request of the pupil and, if the pupil is a minor, the pupil's parent/guardian may be represented at the hearing by counsel;
- e. That the school board shall keep written minutes of the hearing;
- f. That if the school board orders the expulsion of the pupil, the district clerk shall mail a copy of the order to the student and, if the pupil is a minor, to the pupil's parent/guardian;
- g. That if the pupil is expelled by the school board, the expelled pupil or, if the pupil is a minor, the pupil's parent/guardian may appeal the school board's decision to the Department of Public Instruction (DPI);
- h. That if the school board's decision is appealed to the DPI, within 60 days after the date on which the DPI received the appeal, the DPI shall review the decision and shall, upon review, approve, reverse or modify the decision;
- i. That the decision of the school board shall be enforced while the DPI reviews the school board's decision;
- j. That an appeal from the decision of the DPI may be taken within 30 days to the circuit court for the county in which the school is located; and
- k. That the state statutes related to pupil expulsion are contained in Wis. Stat. §120.13(1)

If a pupil is receiving special education services, expulsion represents a change in special education placement. The following procedures will be utilized as required by state and federal law:

- a. A manifestation determination meeting shall be convened as soon as reasonably possible;
- b. If the pupil's alleged behavior is determined not to be a manifestation of the pupil's disability, an expulsion proceeding may move forward;
- c. If the pupil's alleged conduct is determined to be a manifestation of the pupil's disability, any scheduled or anticipated expulsion proceeding will be withdrawn and the appropriate individuals shall determine what, if any, modification of the pupil's IEP is necessary;

- d. Any removal from school for more than 10 consecutive days will result in placement in an interim alternative educational setting with services determined by the pupil's Individualized Education Plan Team;
- e. Upon expulsion, the school district shall provide special education services to permit the pupil to make progress in the general education curriculum and IEP goals as determined by the IEP team for the duration of the expulsion;
- f. As appropriate, a functional behavioral assessment, and behavioral intervention services and modifications, that are designed to address the behavior violation so that it is likely to not happen again if it is a manifestation of the pupil's disability.

In the event a pupil who may have special needs that have not been identified is alleged to have engaged in conduct which could be the basis for expulsion under these policies, the following procedures will apply as required by state and federal law;

- a. A request for assessment for special education needs submitted after the date of alleged misconduct will be processed on an expedited basis. Such a request does not automatically forestall expulsion consideration;
- b. If determined eligible for special education services after the date of the pupil's alleged misconduct, but before the expulsion hearing is held, a manifestation determination shall also be made;
- c. If determined eligible for special education needs after a board expulsion order, such expulsion order shall be implemented consistent with special education law and the findings of the manifestation determination hearing held.

#### Pre-Expulsion:

The superintendent and/or principal or designee may recommend a pre-expulsion agreement as an alternative to the formal expulsion process. The pre-expulsion agreement is to be utilized only in cases where the school administration deems that the pupil has committed an expellable offense but it is in the best interests of the pupil and consistent with the need to preserve a safe environment for school staff and students, for the pupil to have an opportunity to remain in school despite the misconduct. When a pre-expulsion agreement is reached, the expulsion hearing is held in abeyance for a pre-determined length of time. If the pupil meets the conditions of the agreement during the term of the pre-expulsion agreement, the expulsion recommendation will be withdrawn. If the pupil commits another expellable offense, the prior misconduct may be considered by the school board in determining the length of any subsequent expulsion. (The pre-expulsion paperwork would not be expunged until after the pupil graduates and has no other expellable offenses.)

#### Admission of Expelled Pupils:

Under Wisconsin law, Wis. Stat. §120.13(1)(f), the school board is not required to enroll a pupil during the term of his/her expulsion from another Wisconsin public school district. If a pupil seeks to enroll in the district during the term of his/her expulsion from a public school district in Wisconsin, the superintendent will request the school board of the pupil's former school district to provide the district with the following information: a copy of the expulsion findings and order; a written explanation of the reasons why the pupil was expelled; and the length of the term of the expulsion, as well as any conditions for early reinstatement.

The Mount Horeb Area School District does not discriminate against pupils in discipline based on sex, race, national origin, ancestry, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability/handicap in its educational programs or activities.

Further information on expulsion, discipline of students with disabilities, early or conditional re-admittance or school discipline in general is available on the DPI website: [http://ssp.wi.gov/ssp\\_disciplineexpulsion](http://ssp.wi.gov/ssp_disciplineexpulsion)

Legal

Individual with Disabilities Education Act 2004

Wis. Stat. §120.13

Cross References

443 - DISTRICT BEHAVIOR STANDARDS

443.4 - STUDENT ALCOHOL AND/OR OTHER ILLEGAL DRUG USE

443.6 - FIREARMS AND WEAPONS

443.71 - STUDENTS - ANTI-BULLYING/HARASSMENT/INTIMIDATION

447 - STUDENT DISCIPLINE

447.3 - SUSPENSIONS AND EXCLUSIONS

447.33 - EXPELLED STUDENTS OPPORTUNITIES TO EARN ACADEMIC CREDIT

4. Use or possession of any controlled substance, alcohol or tobacco is prohibited. (State Statute 120.12 (20).
  5. Only authorized cheerleaders are permitted on the playing field or court to lead their cheering sections.
  6. Any cheers that ridicule, insult, or use profanity are prohibited.
  7. All types of noisemakers are prohibited.
  8. Any noisemaker which may interfere with the progress of an outdoor co-curricular event will be prohibited.
  9. Signs, cards, banners, and pennants are prohibited unless approved.
  10. Any action that endangers the safety of others is prohibited.
  11. Any spectator attire not in compliance with the school dress code, including costumes and masks, must be approved by the school administration.
- \*\*\*Failure to follow these rules will result in removal from that event and the privilege of attending any or all future events\*\*\*

#### WEAPONS, VIOLENCE, AGGRESSIVE & THREATENING BEHAVIOR

Mount Horeb High School expects the school environment to be safe and secure for all students and staff.

#### **Weapons**

1. We do not permit weapons and/or violence within the school, school grounds or school activities. Violations will be referred to law enforcement.
  2. It is illegal to possess a weapon, including a look-a-like, in a school zone, which is within 1,000 feet from the grounds of the school. This will be enforced by local law enforcement personnel. (WI Statutes 948.605)
  3. Parents must be vigilant in screening what their children bring to school. Many objects may be construed as weapons in a school environment. We will exercise extraordinary vigilance to assure the safety of the student body and, therefore, will have a very low threshold when deciding what constitutes a weapon.
- Violations of Mount Horeb's weapon policy will result in:
- a. The student will be detained and possessions will be searched to determine if a weapon exists, and if so, the weapon will be confiscated.
  - b. Immediate referral to the police and the parent/guardian and the weapon will be turned over to the authorities.
  - c. Any student in possession of a weapon will be suspended immediately and recommended for expulsion.

#### ANTI-BULLYING/HARASSMENT/INTIMIDATION POLICY *MHASD Policy 443.71*

*The Mount Horeb Area School District subscribes to the philosophy that bullying, harassment or intimidation in any fashion is unacceptable behavior. The School District sets high expectations for students. Bullying, harassing and intimidating behavior is prohibited in all schools, buildings, property and educational environments, including any property or vehicle owned, leased or used by the school*