

***Working as a Team to Investigate Cases:
An Institute for Attorneys and Investigators***

September 19-23, 2016

Abbey Resort

269 Fontana Boulevard

Fontana, Wisconsin

PROGRAM AGENDA

Monday September 19

- 12:00 p.m. Check in/Registration
- 1:00 p.m. Welcome, Program Goals and Instructions and Introduction of Teams
- 1:30 p.m. Lecture: Building the Lawyer and Investigator Relationship
- 2:15 p.m. Lecture: Victimology
- 3:00 p.m. BREAK
- 3:15 p.m. Lecture: Client Interviewing
- 4:15 p.m. Teams Receive Initial Discovery and Instructions for Client Interviewing Exercises and Begin Work
- 5:00 p.m. ADJOURN

Tuesday September 20

- 9:00 a.m. Breakout Exercises: Client Interviewing
- 11:00 a.m. Distribute and Review Actual Client Interview and Receive Complete Discovery
- 11:30 a.m. LUNCH (to be provided)
- 12:30 p.m. Teams Analyze Discovery and Organize/Update File
- 1:30 p.m. Lecture/Brainstorm Common Ethical Scenarios Involving the Lawyer and Investigator Relationship
- 3:00 p.m. BREAK
- 3:15 p.m. Teams Turn in up to Five Investigation Requests and Organize and Update File
- 4:00 p.m. Lecture: Crime Scene Investigation
- 5:00 p.m. ADJOURN

Wednesday September 21

- 8:30 a.m. Lecture: Interviewing the Medical Examiner
- 9:30 a.m. Lecture: Interviewing Witnesses
- 10:30 a.m. BREAK
- 10:45 a.m. Lecture: A Brief Lesson in Cultural Humility
- 11:30 a.m. LUNCH (to be provided)
- 12:30 p.m. Breakout Exercises: Witness Interviewing
- 3:45 p.m. Teams Receive Witness Handouts, Turn in up to Ten Investigation Requests and Meet to Discuss Case and Update File
- 5:00 p.m. ADJOURN

Thursday September 22

- 9:00 a.m. Investigators Only—Lecture and Exercise: Report Writing for Investigators
- 9:00 a.m. Attorneys Only—Lecture: Cell Phone Evidence
- 10:30 a.m. Teams Turn in up to Ten Investigation Requests and Update File
- 11:30 a.m. LUNCH (to be provided)
- 12:30 p.m. Lecture and Demonstration: Interviewing Children
- 2:00 p.m. Teams Turn in up to Ten Investigation Requests and Meet to Discuss Case and Update File
- 3:30 p.m. BREAK
- 3:45 p.m. Investigators Only—Lecture: Testifying in Court
- 3:45 p.m. Attorneys Only—Lecture: Preparing the Investigator for Testimony
- 4:30 p.m. ADJOURN

Friday September 23

- 9:00 a.m. Breakout Exercises: Testifying in Court
- 10:30 a.m. Case Review
- 11:00 a.m. Program Closing
- 11:30 a.m. ADJOURN PROGRAM