



## Assigned Counsel Division Newsletter

Volume 11, December 2016

### ACD Year End Reminders

#### Points of Interest

- \* **ACD Year End Reminders**
- \* **Client File Copy Policy**
- \* **Madison-Area Solo Practitioners Roundtable**
- \* **Rules of Evidence**

#### 2016 SPD

#### CLE Requirement

All private bar attorneys must complete six credits of continuing legal education each calendar year in SPD case type areas. Credits are reported through your online billing site.

Attorneys who do not report credits as required will not be in compliance and will be suspended from taking SPD appointments.

If you have questions about your current reported CLE credits or SPD credit requirements, please contact [Heather Harris-Fatty](#).

Need 2016 CLE credits: please visit our [Training Division's webpage](#) for upcoming SPD CLE classes and current online training courses.

#### Year End 1099 Tax Forms

The year end is fast approaching, and 1099s will be mailed out in mid-January. If you have changed your address or want your 1099 mailed to an address different than your payments, please submit the following DOA form by 12/29/16. Forms can be submitted to [Kim Salas](#) or faxed to ACD at (608) 261-0625.

Follow the link below and choose form **DOA-6457: Star Vendor Information**.

<http://www.doa.state.wi.us/Divisions/Budget-and-Finance/DEBF-Information-for-State-Agencies/NEW-SCO-VendorSupplier-Maintenance/>

For 1099 address updates– **Check the Additional Address box in Section 1, complete Section 5, sign form and submit.**

For address changes- **Check the Change of Address box and provide address to be replaced in Section 1, complete Sections 2-4, sign form and submit.**

## ACD Client File Copy Policy

When successor counsel is appointed on your SPD case, the SPD will reimburse the postage associated with mailing the client's file to successor counsel. Here is a link to the form on our website:

[http://wispd.org/images/ACD\\_Forms/Client\\_File\\_Delivery\\_Reimbursement\\_Form.pdf](http://wispd.org/images/ACD_Forms/Client_File_Delivery_Reimbursement_Form.pdf)

Attorneys should update client file postage reimbursement forms to the current version. Unfortunately, the SPD is not funded to reimburse the cost of making paper copies of original files. As more and more discovery is provided electronically, copying may become less of an issue. Attorneys who do not scan or copy discs, and who wish to retain a paper copy of a file, must do so at their own copying expense.

Please contact ACD (608) 261-0632 if you have any questions.

## Rules of Evidence

What the heck does "reasonable degree of scientific certainty" mean?

"No scientific meaning", according to the National Commission on Forensic Science:

<https://www.justice.gov/ncfs/file/839731/download>

And the Federal DOJ position:

<https://www.justice.gov/opa/file/891366/download>



## Madison-Area Solo Practitioner Roundtable

Madison-area solo practitioners who take SPD appointments are encouraged to attend the monthly brown-bag lunch meetings of the Madison Solo Practitioner Roundtable. Meetings are held at the Johnson Bank Building on the far west side and the meeting schedule is listed at <http://soloroundtable.com/groups/wisconsin/madison-solo-roundtable/>

All attorneys are welcome and many of the attendees are attorneys that take SPD appointments. For more information please contact Attorney Tim Kiefer at [timkiefer@kieferlawoffice.com](mailto:timkiefer@kieferlawoffice.com) or (608) 204-5822.

If you host a similar event in your county, please contact [Heather Harris-Fatty](#) with the details.