

Appellate Copying and Delivery Reimbursement Form

This form is required if you are claiming any appellate case copying and delivery expenses on your final invoice. An attorney can submit an interim invoice for appellate case copying or delivery expenses, along with this form and receipts, if the expenses **exceed \$50.00**.

Attorney		Total for copying
State Bar #		\$
Client		Total for delivery
SPD File #		\$

I hereby certify that a brief or a no merit report in the case identified above has been copied, delivered, and filed. I am requesting reimbursement for the cost of copying and delivery of the following:

- A brief filed in circuit court related to a post-conviction motion.
- A brief or petition filed with the Court of Appeals.
- Copies of transcripts and the circuit court record requested by the client pursuant to [Wisconsin §809.32\(1\)\(d\)](#).
- A no-merit report filed with the Court of Appeals.
- A brief or petition filed with the Wisconsin Supreme Court.

In-office copying is allowed and will be reimbursed at \$0.10/page. For in-office copying, complete the following certification:

I certify that the total number of pages copied was: _____

Signature

Date

For outside copying and delivery services, please submit receipts.
Email or mail this form and receipts to:

acd@opd.wi.gov
Wisconsin State Public Defender
Assigned Counsel Division
PO Box 7923
Madison, WI 53707-7923