

EXHIBIT 7D—Protocol for the Transportation of Adult and Pediatric Sexual Assault Evidence Collection Kits from Hospitals and Children Advocacy Centers to the Crime Laboratories

(Material available at http://www.mass.gov/Eeops/docs/programs/fjj/vawa/SAEC_kit_transportation_protocol.doc.)

Transportation Protocol

Upon completion of an adult or pediatric sexual assault evidence collection kits, **whether the sexual assault is reported or unreported**, a medical provider from medical facilities and/or Children Advocacy Center will contact the police department of the town or city in which the assault occurred to request transport of the kit to the appropriate crime lab.

The Adult SAEC Kit may be accompanied by a Toxicology Kit and an Evidence Transport Bag (ETB). On rare occasions the Pediatric SAEC Kit may also be accompanied by a Toxicology Kit. Both kits and the ETB will have police evidence seals, which will be initialed and dated by medical personnel. There will also be a Chain of Possession label on each. Medical personnel will complete the first entry on the Chain of Possession label when giving the kits and ETB to the police officer.

The police officer will then transport the kits and ETB to the appropriate crime lab where he or she will sign the Chain of Possession label and transfer possession to the crime lab. Police should never open the ETB since it could result in the loss of valuable forensic evidence. The clothing inventory label will itemize the contents within the ETB.

Beginning in July 2008, the Executive Office of Public Safety & Security will be monitoring police compliance in the timely pick-up and transport of both Adult and Pediatric SAEC as well as Toxicology kits to the State Police Crime Lab. Therefore, your cooperation in this protocol is greatly appreciated.

Storage of SAEC Kits

Medical personnel are instructed, “Store the evidence transport bag, SAEC Kits, and Toxicology Kit (if utilized) until police transport arrives. Storage areas **must be secure**, and refrigeration is preferred” (taken from Instructions for Medical Providers, Massachusetts Sexual Assault Evidence Collection (SAEC) kit instructions, page 8). Since the SAEC Kits contain biodegradable evidence, please keep evidence refrigerated when possible.

Out of State Sexual Assault Incidents

If an assault has occurred out of state but the forensic exam was performed in Massachusetts, the State Police will be called to transport the kit and evidence. **If you experience problems, please contact Gwen Pino at 978-451-3403.** In that event, or if there is another reason the State Police are requested to provide transportation, the medical provider will contact the State Police barracks nearest to the medical facility where the evidence was collected.

The Boston Police Department delivers kits to the Boston Police Crime Laboratory.

All other Police Departments deliver kits to the State Police Crime Laboratory. **Delivery to the lab should be done in a timely fashion whether the sexual assault is reported or unreported.**

Boston Crime Laboratory Location

Boston Police Department Crime Laboratory
One Schroeder Plaza
Boston, MA
Phone: 617-343-4690

State Police Crime Laboratory Locations

State Police Crime Laboratory-*Sudbury*
59 Horse Pond Road
Sudbury, MA
Drop-Offs scheduled on
Monday, Wednesday and Friday
Phone: 508-358-3155

State Police Satellite Laboratory-*Springfield*
190 Corando Street
Springfield, MA
Drop-offs scheduled on
Monday, Wednesday and Thursday
Phone: 413-205-1837

State Police Satellite Laboratory-*Danvers*
485 Maple Street
Danvers, MA
Drop-offs scheduled on
Monday and Tuesday
Phone: 978-538-6111

State Police Satellite Laboratory-*Lakeville*
30 Riverside Drive
Lakeville, MA
Drop-offs scheduled on
Monday, Wednesday and Thursday
508-946-1314

**Massachusetts Children's Advocacy Centers Affiliated with
Pediatric Sexual Assault Nurse Examiner Services**

Berkshire County

Pediatric SANE services provided at the following location:

Berkshire County Kid's Place
63 Wendell Avenue
Pittsfield, MA 01201
413-499-2800

Bristol County

Pediatric SANE services provided at the following location:

Children's Advocacy Center of Bristol County
139 So. Main Street
Fall River, MA
508-674-6111

Cape & Islands

Cape & Islands Pediatric SANE services provided at the following location:

Cape Cod & Islands Child Advocacy Center
Children's Cove
122 Mary Dunne Road
Barnstable, MA 02630
508-375-0410

Suffolk County

Pediatric SANE services provided at the following location:

Children's Advocacy Center of Suffolk County
989 Commonwealth Avenue
Boston, MA 02215
617-779-2146

Plymouth County

Pediatric SANE services provided at the following location:

Conway Children's Advocacy Center County
309 Pleasant Street
Brockton, MA 02301
508-580-3383

Essex County

Essex County Children's Advocacy Ctr.
Essex County District Attorney's Office
19 Federal Street
Salem, MA 01970
978-745-6610 ext. 145

Essex County Pediatric SANE services provided at the following two locations:

North Shore Children's Hospital
Emergency Department
57 Highland Avenue
Salem, MA 01970
978-354-2819

Lawrence General Hospital
Emergency Department
One General Street
Lawrence, MA 01842
978-683-4000 ext. 2030

Norfolk County

Children's Advocacy Center of Norfolk County
Norfolk County District Attorney's Office
45 Shawmut Road
Canton, MA 02021
781-830-4800 ext. 310
781-251-0835 (fax)

Norfolk County Pediatric SANE services provided at the following location:

Children's Hospital - Boston
Emergency Department
300 Longwood Avenue
Boston, MA 02115
617-355-6000